

ST. JOSEPH COUNTY COMMISSION ON AGING  
ADVISORY BOARD MEETING MINUTES

The April 20, 2022, meeting of the St. Joseph County Commission on Aging Advisory Board of Directors was held at Rivers Enrichment Center. The meeting was called to order by Deb Davis, at 1:32 pm. Roll call was taken by Jon Withers.

PRESENT: Sarah Apwisch, Steve Boland, Britt Buscher, Pat Dane, Deb Davis, John Gelvin, Clayton Lyczynski II, Kathy Pangle, Ed Stemen, Jon Withers.

ABSENT: George Letts.

AGENDA: A motion was made by Mr. Boland with support from Mr. Stemen to approve the agenda as presented. This motion was approved 9-0.

OTHERS PRESENT: Katie Hughes, Nutrition Manager; Ruth Mancina, Marketing Outreach Manager; Nicki Notestine, Residential Services Manager; Kris Butler, Finance Clerk; Michelle Patrick, Sturgis Journal Robert Tomlison, Three Rivers Commercial. The duties of aides were discussed as week as the services provided by these aides.

PUBLIC COMMENTS:

MINUTES

Minutes from March 20220 were reviewed, and a motion was made by Ms. Apwisch with support from Ms. Pangle to approve as presented. This motion passed 9-0.

FINANCE REPORT:

Ms. Butler presented the finance report from March 2022. Mr. Boland made a motion with support from Mr. Gelvin to approve the finance report. This motion passed 9-0.

OLD BUSINESS: None

NEW BUSINESS: None

PROGRAM REPORT:

Ms. Notestine reported a waitlist of 41 for In-Home Services at this time. This number has gone down as a result of clients receiving care from family members or other sources. A job fair is being held at Glen Oaks later today and will hopefully bring in some applicants for aides and/or chore workers. Ideas for further recruitment and job benefits were discussed were discussed. Occupancy of the apartments remains at 100% without any know moveouts scheduled.

Ms. Hughes reported home delivered meals served as being very close to the number served this time last year. Congregate meals have doubled in comparison to last year as both facilities were not opened for on-site dining due to Covid. 36 Easter baskets were delivered to Veterans. The April Dinner Out will have a Paris theme and there are currently about 20 people on the wait list.

Ms. Mancina reported a great turnout on the evening classes currently averaging 15 participants. SAIL will be offered in Sturgis later this month. This is one of the most popular classes in Three Rivers. Cindy Batten has begun as the Life Enrichment Coordinator. Upcoming activities were discussed.

**DIRECTOR'S REPORT:**

Ms. Riley discussed the process for ARPA funding which is expected to be available beginning July or August.

**MEMBER'S TIME:**

**ADJOURNMENT:**

A motion was made by Mr. Wither with support from Mr. Stemen to adjourn the meeting. This motion passed 6-0 and the meeting was adjourned at 2:18PM.