

ST. JOSEPH COUNTY COMMISSION ON AGING  
ADVISORY BOARD MEETING MINUTES

The May 18, 2022, meeting of the St. Joseph County Commission on Aging Advisory Board of Directors was held at Oaks Enrichment Center. The meeting was called to order by Jon Withers, at 1:31 pm. Roll call was taken by Kathy Pangle.

PRESENT: Sarah Apwisch, Britt Buscher, Pat Dane, George Letts, Clayton Lyczynski II, Kathy Pangle, Jon Withers.

ABSENT: Steve Boland, Deb Davis, John Gelvin, Ed Stemen.

AGENDA: A motion was made by Ms. Pangle with support from Mr. Lyczynski to approve the agenda as presented. This motion was approved 6-0.

OTHERS PRESENT: Katie Hughes, Nutrition Manager; Kris Butler, Finance Clerk; Michelle Patrick, Sturgis Journal Robert Tomlison, Three Rivers Commercial, Dianne Wood, COA Member.

PUBLIC COMMENTS:

None

MINUTES

Minutes from April 20220 were reviewed, and a motion was made by Ms. Dane with support from Mr. Lyczynski to approve as presented. This motion passed 6-0.

FINANCE REPORT:

Ms. Butler presented the finance report from April 2022. Mr. Letts made a motion with support from Ms. Pangle to approve the finance report. This motion passed 6-0.

OLD BUSINESS: None

NEW BUSINESS:

COA Advisory Board Terms – Ms. Riley encouraged all board members with expiring terms this June to complete a Citizen’s Interest Form as soon as possible. These forms were provided at the meeting.

PROGRAM REPORT:

Ms. Hughes provided program reports for all programs this meeting. Ms. Mancina and Ms. Notestine were both attending the Senior Resource Fair this afternoon.

Congregate meals continue to grow. Home Delivered will begin offering cold meals twice a week in May and plan to offer this option 5 days a week by August. Planning for upcoming events including Waterfest, Summer Picnic, and the Teddy Bear Picnic is underway.

Andy Stoll has been hired to assist with custodial duties while Melton is out on medical leave. Andy will also be assisting our seniors with chore work as needed. There are currently 5 clients scheduled for chore services and an additional 5 on a waitlist. The total waitlist for In-Home Services is currently at 40 clients. Interviews for aides are being scheduled as applications are returned but there are no new hires at this time.

Life Enrichment is very busy planning for upcoming summer events. Ms. Mancina's notes mentioned Cindy Batten as our new Life Enrichment Coordinator. "Cindy is doing an awesome job and we are happy to have her on our team." The upcoming trip to Saugatuck was so popular that 2 additional trips have been scheduled. Ms. Mancina gave thanks to the volunteer drivers who make these trips possible. June will include some outdoor yoga and walking classes. There will also be a bike ride on the Pumpkin vine Trail in Middlebury. Life Enrichment Services is also planning educational seminars each month.

#### DIRECTOR'S REPORT:

In Three Rivers, excavation will begin this week for the preparation of concrete on the multi-Purpose Court project. Handicap ramps will also be added to the south entrances to allow easier access for residents. There has been a small amount of water leakage in the windows on the North side of the atrium. This will be sealed very soon and should allow another 5 years before replacement will be necessary.

In Sturgis, the parking lot is scheduled to be sealed and repairs have been completed on a flickering light in the parking lot. Lighting in the vestibule has also been replaced.

#### MEMBER'S TIME:

Mr. Lyczynski shared flyers and invited all to attend Airfield Eats in Three Rivers.

Ms. Dane shared information of a new pickle ball league and upcoming lacrosse tournament at Armstrong Fields.

Ms. Buscher shared her appreciation for being on the board this past year and would like to continue as a member.

#### ADJOURNMENT:

A motion was made by Mr. Letts with support from Ms. Pangle to adjourn the meeting. This motion passed 6-0 and the meeting was adjourned at 2:00PM.